



Building and Fire Prevention
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NEW COMMERCIAL / INDUSTRIAL PLAN SUBMITTAL CHECKLIST

Date: _____ Job Address: _____

SUBMITTAL REQUIREMENTS		ITEM PROVIDED			COMMENTS
		YES	NO	N/A	
1	5 Sets Of Legible Plans (2 Of These Sets Stamped & Signed, Minimum 24"X36") including:				
	a. Site Plan (Show Setbacks)				
	b. Grading Plan				
	c. Foundation Plan				
	d. Floor Plan (Show Dimensions)				
	e. Exterior Elevations				
	f. Framing Plan				
	g. Roof Plan				
	h. Structural Plan				
	i. Electrical Plan				
	j. Mechanical Plan				
	k. Plumbing Plan				
	l. Landscaping Plan				
	m. CalGreen Checklist – Mandatory Measures (Tier 1 optional)				
2	2 Copies Of Soils Report				
3	2 Copies Of Title 24 Energy Calculations				
4	2 Copies Of Engineering Calculations				
5	2 Copies Of Roof Truss Calculations, If Applicable. (Additional Plan Check Fee Applies If Deferred.)				
6	Hazardous Materials Clearance Form				
7	Location And Size Of Water Meter And Sewer Lateral				
8	Completed Storm Water Performance Certifications. Must Include Table of New Impervious Areas. Refer to URL: http://www.morganhill.ca.gov/documentcenter/view/12671				